

VGHS FEE STRUCTURE FOR 2009

(As approved by the AGM on 25/09/08)

All school and boarding fees are payable in advance per term, but to accommodate parents we offer 10% discount if annual fees are settled in full by the end of February. We also offer various payment options.

SCHOOL FEES GR 8 – 12

R 2 106.00 per term of which R 600 must be paid by the first day of each school term

ANNUAL PAYMENT	AMOUNT
Annual fees	R 8 424.00
Less 10% for a total payment by end February	R 842.40
TOTAL	R 7 581.60

BOARDING FEES GR 8 – 12

R 4 391.00 per term of which 50% must be paid by the first day of each school term

ANNUAL PAYMENT	AMOUNT
Annual fees	R14 920
Less 10% for a total payment by end February	R 1 492
TOTAL	R 15 807.60

TERMLY PAYMENT	AMOUNT
A full payment is made by 1 st day of term.	
Term 1	R 2 106.00
Term 2	R 2 106.00
Term 3	R 2 106.00
Term 4	R 2 106.00
TOTAL	R 8 424.00

TERMLY PAYMENT	AMOUNT
A full payment is made by 1 st day of term	
Term 1	R 4 391.00
Term 2	R 4 391.00
Term 3	R 4 391.00
Term 4	R 4 391
TOTAL	R 17 564.00

AN EXAMPLE OF A MONTHLY PAYMENT

*Apply in writing to Bursar for this facility.
You structure the monthly payment amount.*

Term 1: Jan by 1 st day	R 765.82
February	R 765.82
March	R 765.82
Term 2: Apr – by 1 st day	R 765.82
May	R 765.82
June	R 765.82
Term 3: July – by 1 st day	R 765.82
August	R 765.82
September	R 765.82
Term 4: Oct – by 1 st day	R 765.82
November	R 765.82
TOTAL	R 8 424.00

AN EXAMPLE OF A MONTHLY PAYMENT

*Apply in writing to Bursar for this facility.
You structure the monthly payment amount.*

January	R 1 756.40
February	R 1 756.40
March	R 1 756.40
April	R 1 756.40
May	R 1 756.40
June	R 1 756.40
July	R 1 756.40
August	R 1 756.40
September	R 1 756.40
October	R 1 756.40
TOTAL	R 17 564.00

BANK ACCOUNT DETAILS

Account Holder: VGHS
Bank: Standard Bank
Account Number: 082033099
Branch: Grahamstown
Branch Code: 05-09-17

Reference: Use surname of learner followed by first name and 4 digit account number to ensure that the correct account is credited.

TERM DATES 2009

Term 1: 21 January – 03 April
Term 2: 15 April – 26 June
Term 3: 20 July – 23 September
Term 4: 5 October – 11 December

CONTACT DETAILS

Telephone: (046) 6361550
Fax: (046) 6361620 Hostel Fax: (046) 6361598
e-mail: admin@vghs.escape.school.za

HOSTEL

Eleanor Brown duty room: (046) 6361598
Beaufort House duty room: (046) 6361561
Mather Pike House: (046) 6362547
Renfrew House: (046) 6361598 ask for ext 124
18 Donkin Street : (046) 6361742

IF YOU WISH TO MAKE USE OF THE MONTHLY PAYMENT SYSTEM, PLEASE FILL IN THE ENCLOSED DEBIT ORDER FORM AND RETURN TO THE BURSAR BY 1ST DAY OF TERM.

VGHS FEES 2009: ADDITIONAL INFORMATION

At VGHS we strive not to burden our parents with additional requests for money, therefore many activities are included in the school and boarding fees. Please study to information below.

CAMPS, EXCURSIONS, DANCES, FORMAL SOCIALS AND SOCIALS

- The budgeted cost of the Gr 11 camp, Grade Excursions, the Gr 12 Farewell Dance and Gr 12 Banquet are included in the school fees.
- All other functions, tours and camps are an optional extra. Full tour/camp fees must be paid by a specified date.
- Parents are advised that the dress code for Formal Socials, such as the Gr 11/12 Dance, the Boarders' Dance and the Gr 10 Spring Dance is strictly smart casual. Please do not spend money on semi-formal evening wear.

OLYMPIADS & EISTEDDFODS

School fees include an allocation towards Olympiad and Eisteddfod entries to encourage broader participation, but learners may be asked to make a contribution.

FEE EXEMPTION & ARRANGEMENTS

- VGHS Fee Exemption documents are available from the Bursar.
- Fee Exemption applications must be submitted annually.
- Arrangements to settle an account in any other way than payment in advance must be made annually in writing and must be approved by the Finances Committee of the School Governing Body.

BOARDING FEES

- An additional fee of R180.00 is a Boarders' Activities Fee to be used for entry to events and activities. It is transferable from one year to the next. This amount will be charged to the hostel account, but payment is voluntary. Parents must notify us before the end of January if they do not wish to pay the Activities Fee. Boarders who leave hostel may request a refund of the unspent amount, but refunds will only be paid out within one month of the boarder leaving the hostel.
- An additional, voluntary fee of R160.00 per year will be levied for enrolment into the President's Award Programme. Their mission is to "empower young people by providing a balanced, non-competitive framework for self development that will increase their self-esteem and enhance their capacity to achieve in whatever context they find themselves". Participation in the programme will be monitored and encouraged by the hostel staff. Read more about it: www.presidentsaward.co.za. Payment is voluntary. Parents must notify us before the end of January if they do not wish to pay the registration fee.
- No exemption is available on hostel fees.
- Although the full boarding fees of the term are payable by the first date of the term, the school allows for half to be paid by the first day and the rest after leave-out weekend. If parents/guardians do not honour this payment, they will be reminded that non-payment will result in the boarder being sent home, at the expense of the parents/guardians. The boarder will be deemed to be in the care of the parent/guardians when she boards the bus to her home. The same procedure will be followed after leave-out weekend.
- Please refer to LEGAL ACTION below.
- Payment of Hostel Fees is a contractual liability. Notwithstanding any direction by the payer, the school shall be entitled to appropriate any payment made in terms of this agreement, to outstanding school fees.

LEGAL ACTION

- Please note that parents are **jointly and severally liable for school and boarding fees**.
- Please see above for action in terms of Boarding Fees.
- All accounts are payable in advance, per term, but parents/guardians are allowed to submit requests in writing to the Finances Committee for other arrangements. Once a parent/guardian defaults on any payment, the full amount becomes payable immediately, and a warning will be issued for the full amount.
- Accounts 90 days in arrears will be handed over to our attorney, and/or as per the policies determined by the School Governing Body.
- When a parent/guardians defaults on school fee payment, action will be taken as per the Financial Policy of VGHS.
- In the event of legal action being instituted against a parent(s)/guardians and legal costs do arise, the parent/guardian will be held liable for these costs.

VGHS OLD GIRLS' UNION

Gr 12 accounts will be debited with a voluntary life long membership fee of R150.00. Gr 12s have up to the end of the first term to inform the bursar if they do not wish to join the OGU, in which case the account will be credited.

GR 10-12 ART FEES

The Johan Carinus Art Centre is a separate entity with its own staff and School Governing Body. Gr 10-12 VGHS learners taking art must pay art fees directly to the Johan Carinus Art Centre. The fees per annum for one art subject are R700.00 and R1 200.00 for two art subjects.

COMPUTER APPLICATIONS TECHNOLOGY AS AN EXTRA SUBJECT

Gr 12 learners taking CAT as an extra subject will be charged R275.00 per term.

DEBIT ORDERS

Kindly see the enclosed debit order form.

WITHDRAWAL FROM SCHOOL OR HOSTEL

A term's notice is required, as per the Memorandum of Agreement. At times however, parents may be unable to give a term's notice. Kindly write to the Bursar requesting exemption from part of the fees. 50% of the fees of the term + a *pro rata* amount for the period spent at school/hostel will be payable to the school.

LIBRARY FINES AND BOOKS

Library fines exceeding R10 and all books not returned within two months will be charged to the learner's account at R150.00 per book, or more if the book costs more to replace. Refunds will only be given up to one month from the date of the account, if the book is returned in a good condition.

NAME BADGES

Lost badges are charged at R25 per badge.

PROVINCIAL REPRESENTATION

In most cases the school is responsible for transport and organisation for provincial trials, but once the girl is selected as part of a team the responsibility of transportation is transferred to parents/guardians.

STATIONERY AND STUDY GUIDES

As per 2009 Stationery Requirements lists.

VGHS TEXTBOOKS

No learner will receive VGHS textbooks at the start of the year unless she has returned and/or paid for lost books of the previous year at R150 per textbook. Should a learner have paid for a lost textbook, and subsequently return the book in a good condition, she will be refunded, but only up to the end of February.

